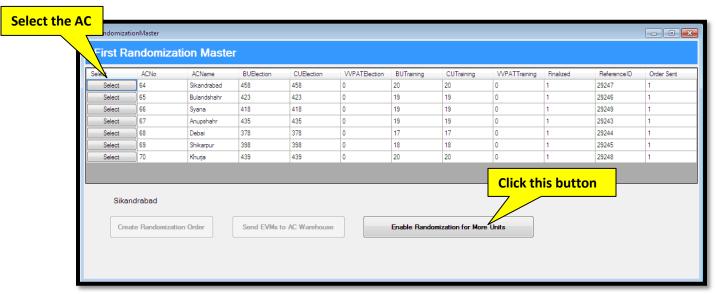
Sending Extra EVMs after Randomization

If after the First Randomization is over and all the units are received at AC warehouse and the need arises for more randomized units to be sent to AC warehouse, the following process should be adopted:

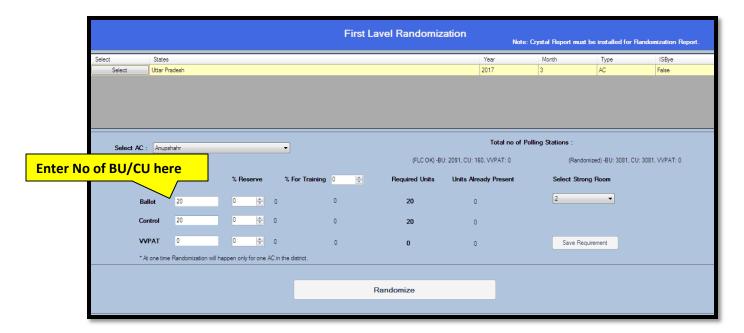
Step1. First receive all the pending units in the Strong Room AC.

Step2. Now in the Randomization master, click on select button against the concerned AC



Step3. The **Enable Randomization for more units**' button will be enabled. Click on this button to enable further Randomization.

Step4. Now open the First Randomization form and do the randomization as descried earlier in the Randomization manual with your extra EVM requirement.



Only enter the columns of BU/CU/VVPAT textboxes in First Randomization form for sending units in extra reserve.

Changing the status of EVM in Election:

For replacement of EVMs in polling station, the desired status of new machines should be in the strong room AC reserve. So the Election status of newly brought EVMs should be changed to reserve.

If you require changing the status of EVM to Election/Reserve/Training in strong Room AC you have to:

Strong Room AC->Warehouse->Election->Assign status Election/Reserve/Training

Now enter the EVM ID available in AC warehouse and select the manufacturer and unit type from respective drop downs. The unit details will be populated in the grid below.

Now select the required status from Check Status button. Click save button to save the status. The extra units taken after first Randomization should be kept in Reserve status so that you can replace the defective units from polling stations with reserve units.

